



**Commissioned Officers Association
of the U.S. Public Health Service**

Fort Detrick Branch

**Fort Detrick COA Branch
Meeting November 08, 2005**

Members Attendance

CDR Amy Anderson, President, (FDA)
CDR Jeff McKinney, Vice President, (NIH)
LT Sean Byrd, Treasurer, (FDA)
CDR Claire Karlson, Executive Secretary, (OS)
CAPT Paul A. David, Member, (FDA)
CAPT (RET) Richard Potter, Member
Mrs. Catherine S. Potter, Guest
CDR Reginald Claypool, Member, (NIH)
CDR Tom Doss, Member, (NOAA)
CDR Debbie Lake, Member, (PSC)
CDR Merritt Lake, Member, (USDA)
CDR Lucienne Nelson, Member, (OS)
LCDR Lisa Barnhart, Member, (NIH)
LCDR Rick Gussio, Member, (NIH)
LCDR Leigh Ann Matheny, Member, (FDA)

I. Introduction of Members Attending

II. Acceptance of Minutes: October 2005

- A. LCDR Rick Gussio made a motion to accept the minutes. LT Sean Byrd seconds the motion.

III. President's Report: CDR Amy Anderson

- A. The July Picnic had a great raffle with lots of fun before, during, and after the Picnic.
1. It was noted that the adverse weather didn't slow down any of the attendees.
 2. The winners for the raffle were drawn with CDR Narayan Nair in 1st place, CDR Katherine Berkousen in 2nd place and Ms. Colleen Skahill in 3rd place. The raffle brought in approximately \$800 of which \$200.00 was donated to the Frederick County Humane Society and \$200.00 to the Mission of Mercy. The remaining funds were added to the Branch's account.

B. Announcement of Candidates for the 2006 Executive Committee.



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1. CDR Jeff McKinney - President
2. CDR Reginald Claypool – Vice President
3. LCDR Leigh Ann Matheny - Treasurer
4. LCDR Lisa Barnhart – Executive Secretary

C. Meeting Dates, Time and Presentations

1. The Dining Out will be held on December 3, 2005. The cost to attend the function will be \$38.00 per person. The event will be in Frederick at the Red Horse Inn. The dinner will consist of six different entrees. Tickets will be printed by CDR Rob Edwards and sold by points of contact in different locations: CDR Amy Anderson at the Parklawn Bldg, LT Sean Byrd at FDA, CDR Jeff McKinney at NIH, and CDR Mary Rossi-Coajou at CMS in Baltimore.
2. The Dining out will be a formal event with the presentation of Branch awards and a raffle consisting of two baskets donated by CDR Claire Karlson and LCDR Jeasmine Aizvera plus a 50/50.

IV. Administrative Reports

- A. Treasurer's Report: LT Sean Byrd
 1. Additions to our account were the picnic funds of approximately \$800.00.
 2. Deductions were the \$200 check to the Frederick County Humane Society and a \$200 check to the Mission of Mercy. A thank you note has already been received by the Frederick County Humane Society for our donation.
 3. The total assets of the Branch account are \$1313.11.
- B. Military Standards Cadre (MSC)/Physical Fitness: LCDR Rick Gussio
 1. No report.
- C. Webmaster: LCDR Rick Gussio

The web-list is currently being updated and those members who do not want to maintain their Branch membership will be removed from the list. A request also was made by LCDR Gussio for pictures to be placed on the Branch website. All members with pictures were asked to email them to LCDR Gussio for website inclusion.

V. Ongoing Business

- A. The Deputy Surgeon General is interested in the Flag concept that CDR Doss presented. An issue was raised of the dates and the concept that the flag is for the PHS CORP or a subset of the Commissioned Corps.



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- B. Proposal for the subset is to change the current yellow flag. Also would this flag take the place of another flag? If it is a subset, then it would be its own unique flag, Jan 1889, or July 18 for PHS.
- C. A proposal has been prepared on behalf of the Fort Detrick COA Chapter for CDR Anderson's signature and will be sent forward to National COA for consideration and assistance with implementation.

VI. New Business

- A. None.

VII. Round the Table

- A. CDR Anderson reminded attendees not to forget to send in their vote for the election, as it will close on November 11th at 1700.
- B. CDR Anderson also thanked all the members of the Committees for their hard work and accomplishments in 2005 and discussed how much she enjoyed being the Branch's President.

Guest Speaker: Mr. Ken Bransford gave an excellent presentation on living a healthy lifestyle. The guest speaker in January will be Tim Custer from First Command, who will speak about financial investments and the upcoming tax season. The next Fort Detrick COA Branch Meeting will be held on January 10, 2006 at the usual place on Fort Detrick from 1900-2000.

If you have questions or comments, please contact:

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